



# COPPULL PARISH COUNCIL MINUTES

**MEETING: PARISH COUNCIL  
WEDNESDAY 12 DECEMBER 2018 - 7.00 P.M.  
SPRINGFIELD PARK LEISURE CENTRE,  
SPRINGFIELD ROAD NORTH, COPPULL**

**PRESENT:** Parish Councillors Michael Atherton (Chair), Nora Ball (Vice-Chair), Pauline Cobham, David Cole, Janette Colecliffe, Neil Coggins, Matthew Crook, Paul Eastham, Steve Holgate, Elaine Jones, Marjorie Parkinson, Maggie Peel-Impey, Paul Taylor – Susan Edwards (Clerk)

**1. ATTENDANCE/APOLOGIES FOR ABSENCE** – Councillors S. Makin (another commitment), Ash Whittaker (unwell) – County Councillor Julia Berry and Chorley Councillor Jane Fitzsimons

**2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000)

- Cllrs Pauline Cobham and Mick Atherton – Item 9.1 Community Infrastructure Levy and Item 9.3 Leisure Centre
- Cllr Paul Eastham – Item 9.14 Allotments
- Cllr Neil Coggins - Planning

2.1 **DECLARATION OF GIFTS** – None

**3. AMENDMENT/APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING DATED 14 NOVEMBER 2018** (emailed/distributed to Parish Councillors)

PROPOSED: Councillor Marjorie Parkinson

SECONDED: Councillor Elaine Jones

**RESOLVED** - That the minutes of the above meeting be approved as a correct record.

**THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW REPRESENTATIVES OF OUTSIDE BODIES AND MEMBERS OF THE PUBLIC TO SPEAK.**

**4. POLICE REPORT** – Apologies from PCSO Julie Belshaw, a new system has been installed and she has not been able to gain a report, but will send one as soon as possible.



**5. COUNTY COUNCILLOR'S REPORT** – Apologies received from Councillor Julia Berry.

Councillor Holgate reported that LCC will be preparing their budget for 2019/20 for consideration in February. They have to look at making £77 million savings.

**6. DISTRICT COUNCILLORS' REPORTS** – Apologies received from Councillor Jane Fitzsimons.

Councillor Holgate reported that the budget is being considered at Chorley Council. Cllr Holgate has been working with the Friends of Coppull Library, who have arranged for two cherry trees to be put on the grassed areas in front of the Library, funded by Cllr Jane Fitzsimons. The planting should take place on Saturday about 11.00 am. The next project is the small piece of land at the back of the Library, looking at an external reading area with raised beds and a sensory garden.

The proposed Orchard at Blainscough Nature Reserve now has enough funding to obtain plants through the Woodland Trust for the edible hedging. £800 was received from Chorley Council and £500 from the Parish Council. There is a consultation in the next newsletter asking what plants people would like to see in the orchard. Any comments to be considered.

**7. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC** – None.

**THE CHAIRMAN REIMPOSED STANDING ORDERS**

**8. NO MEETING OF THE MANAGEMENT & FINANCE COMMITTEE IN NOVEMBER 2018 DUE TO ILLNESS – a meeting to be arranged for early January** (Meetings held quarterly in future – May, August, November, February)

**9. GENERAL MANAGEMENT/FINANCE**

9.1 Accounts (reviewed quarterly, next January, April)

- Internal Auditor – audit to end of September - no concerns raised.
- Community Infrastructure Levy – to consider various projects (emailed to Parish Councillors). A number of ideas were raised:
  - A new Village Hall;
  - A lift for the Leisure Centre;
  - An amount already saved towards a pavement on Clancutt Lane.
  - The Leisure Centre requested funding for a new coffee machine for the café. A discussion took place in regard to



the Parish Council funding the machine or loaning the money to enable the Leisure Centre to purchase one. However, it was felt that the Leisure Centre should lease a machine, as the cost to purchase would be approximately £2,500 and any problems would be sorted on the lease agreement. A vote was taken and ten members felt the machine should be leased.

- Consideration of Precept/Budget for 2019/20 (emailed to Parish Councillors). Everyone to consider the next budget which needs to be finalised in January 2019. To be discussed fully at the next Management & Finance Committee meeting in early January.
- Consideration of new accounts package – Scribe. It was agreed to defer this to the New Year.

- 9.2 Newsletter. A copy of the newsletter so was passed round and everyone agreed it was very informative. Unfortunately, it could not be completed in time for the deadline to the printers, due to the Clerk's illness.
- 9.3 Leisure Centre – new flooring in hallway required (joint responsibility). The cost would be between £1,090 – £2,275, dependent upon the quality. **RATIFIED** unanimously that the Parish Council would fund half.
- 9.4 Police and Crime Commissioner Uniformed Community Champions Pilot – Parish Councils Approach – Update. This has now been advertised and will also be in the newsletter. To discuss again when any response has been received.
- 9.5 Parish & Town Councils Conference Saturday 24 November 2018 – Cancelled due to lack of attendees.
- 9.6 SLCC meeting and Chorley Council Clerk's meeting – Not attended due to illness. It has now gone to the printers and will hopefully be ready for deliver early next week.
- 9.7 Speed Indicator Device – Response from LCC. Unfortunately, a response has not yet been received. Cllr Crook to take the device and charge ready for erecting.
- 9.8 Central Lancashire Local Plan - Call for sites. No further meetings of the sub-committee have yet taken place. To discuss again after the next Management and Finance Committee meeting. The Clerk has received the Standish Local Plan from Wigan Met.BC and also the Clerk of Shevington Parish Council, in case any of their proposed sites affect the borders with Coppull. This has been emailed to all Parish Councillors. The Clerk had looked at the plan on line, but



could not see any proposed developments near the boundaries. If anyone wishes to comment, the deadline is Wednesday 19 December 2018.

- 9.9 Neighbourhood Area Meeting update (SH). The two priorities are the creation of a community garden on the Byron Crescent Estate, which is well underway, and the creation of a section of footpath on Clancutt Lane to the junction of Spendmore Lane, which is still under discussion.
- 9.10 Electoral Review of Chorley – draft recommendations (emailed to Parish Councillors). This can be viewed and comments made at: <https://consultation.lgbce.org.uk>. The proposal for Coppull is that there will be three member wards.
- 9.11 Grit bins – checking and refilling as necessary for winter – the Chairman will check all of the Parish Council’s bins and arrange for them to be refilled as necessary.
- 9.12 Chorley Council – Help for the street scene team. Chorley Council is looking for a venue for the team to take their breaks, lunch, etc., instead of them having to return to Chorley to the depot. For the Coppull area they are looking at using the Treeface Café, Yarrow Valley Park. They had asked about the Leisure Centre, but the Centre management did not agree as they would be coming into contact with children and also for hygiene reasons.
- 9.13 Christmas working – employees. A list of when staff are in was read out and has been circulated. The Parish Council office is closed at the end of day on Thursday 20 December 2018 until Wednesday 2 January 2019.
- 9.14 Allotments Update (PE). Final eviction notices are being sent to two allotment holders who have not kept their allotments in good order. Rent is due for all allotment holders are 1 January 2019.
- 9.15 Dog Fouling (to be put on every PC agenda until further notice). Any bad areas to be reported to the Dog Warden.
- 9.16 Village Grot Spots (to be put on every PC agenda until further notice). None.

## **10. DECISIONS MADE UNDER THE CLERK’S DELEGATED AUTHORITY**

(After consultation with the Chair and Vice-Chair) – None.

## **11. PLANNING** (N.Coggins)

### **11.1 Planning Applications:**

- App.No.18/01041/PDE – 14 Shelley Close – Proposed single storey rear extension measuring 6m in depth, with eaves height



of 3m and a maximum height of 3m – bedroom/wetroom extension for disabled occupant – **WITHDRAWN.**

- App.No. 18/01044/DIS – Land to the rear of 60 Clancutt Lane – Application to discharge conditions in connection with one detached dwelling – For information.
- App.No.18/01075/FULHH – 245 Spendmore Lane – Two storey rear extension and first floor side extension – SUPPORT.
- App.No.18/01104/FULHH – 25 Poplar Drive – First floor front extension, two storey rear extension and detached garden room – To raise a concern in regard to the distance between the house and the neighbouring property on Brookfield, which is less than 22 metres between bedrooms.

### 11.2 Planning Decisions:

- App.No. 18/00843/FULMAJ – Land East of Wigan Lane – construction of dairy unit housing up to 600 cows of various ages and associated infrastructure and App.No. 18/00842/SCE – Request for screening opinion pursuant to regulation 5 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 – **PERMITTED.**
- App.No. 18/00842/SCE – Land East of Wigan Lane – Request for screening opinion pursuant to regulation 5 of The Town and Country Planning (Environmental Impact Assessment Regulations 23017 for the erection of a dairy unit comprising buildings and structures that will accommodate 600 jersey cows) – **PERMITTED.**
- App.No. 18/00891/FULHH – 20 Coppull Hall Lane – Single storey rear extension (following demolition of existing conservatory – **PERMITTED.**
- App.No. 18/00859/CLPUD – 40 Clayton Gate – Certificate of Lawfulness for a proposed single storey rear extension – **PERMITTED.**
- App.No. 18/00853/FULHH – 10 Grange Drive – Demolition of existing rear conservatory and construction of two storey side extension and single storey rear extension and associated alterations – **REFUSED.**

## 12. HIGHWAYS

12.1 Parking Enforcement Requests (to be put on every PC agenda until further notice)

**13. CORRESPONDENCE / ITEMS FOR DECISION-DISCUSSION – None.**



**14. ITEMS FOR INFORMATION / FUTURE DISCUSSION** – Cars and vans are being parked right up to the junction at the bottom of Lancaster Street, causing a danger to other road users. The Clerk to contact the police asking them to investigate and issue fines if possible.

**THE CHAIRMAN CLOSED THE MEETING AT 8.05 P.M.**

**Dates of next meetings:**

**WEDNESDAY 02.01.19: 7.00 pm MANAGEMENT & FINANCE**  
**WEDNESDAY 09.01.19: 7.00 PM PARISH COUNCIL**

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**Councillor Michael Atherton**  
**Parish Council Chairman**

