



COPPULL PARISH COUNCIL MINUTES

**MEETING: PARISH COUNCIL
WEDNESDAY 14 JULY 2021 - 7.00 P.M.
SPRINGFIELD PARK LEISURE CENTRE,
SPRINGFIELD ROAD NORTH, COPPULL**

PRESENT: Parish Councillors Michael Atherton (Chair), Marjorie Parkinson (Vice-Chair) – Pauline Cobham, Neil Coggins, Janette Colecliffe, Matthew Crook, Paul Eastham, Steve Holgate, Lynne Moores, Maggie Peel-Impey, Paul Taylor, Susan Edwards (Clerk) and County Councillor Julia Berry

- 1. ATTENDANCE/APOLOGIES FOR ABSENCE** – Parish Councillors Nora Ball (ill), Sheila Makin (holiday), Elaine Jones (stairs) and Ash Whittaker (no child care)
- 2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000)

- Councillor Paul Eastham – Allotments – Item 10.6.
- Councillor Neil Coggins – Planning – Item

2.2 DECLARATION OF GIFTS – None.

- 3. AMENDMENT/APPROVAL OF THE MINUTES OF THE ANNUAL GENERAL MEETING DATED 9 JUNE 2021** (emailed/distributed to Parish Councillors)

PROPOSED: Councillor P. Cobham

SECONDED: Councillor S. Holgate

RESOLVED - That the minutes of the above meeting be approved as a correct record.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW OTHER BODIES AND MEMBERS OF THE PUBLIC TO SPEAK - AGREED.

- 4. POLICE REPORT** – None.
- 5. COUNTY COUNCILLOR'S REPORT** – Councillor Julia Berry reported on the following:



6. DISTRICT COUNCILLOR'S REPORT

6.1 Councillor Berry reported on the following:

- The proposed development at Darlington Street;
- Appeal in regard to proposed development at Grange Drive;
- The Neighbourhood Plan;
- The Flowerpot Festival;
- Play area on Longfield Avenue;
- Parking concerns at The Landings development.

6.2 Councillor Alex Hilton sent his apologies and forwarded his report which was read out at the meeting and emailed to Parish Councillors.

6.3 Councillor Holgate agreed with the above reports and had nothing further to add, to allow more time for members of the public to speak.

7. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC

7.1 Members of the public attended the meeting to discuss the plans which had been circulated in regard to a proposed housing development off Darlington Street and they stated their concerns which included, access, infrastructure, loss of green belt, to name just a few. A petition had been circulated and many signatures had been added. Members hoped that the Parish Council would support them in their objections, if a planning application is subsequently submitted. This matter will be discussed by the Parish Council under Item 11.3.

7.2 Two other members of the public (who are also public members of the Steering Group in regard to the Neighbourhood Plan) had attended to observe how Parish Councils operate, to hopefully gain some insight that will help when making the plan.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE REIMPOSED AND THE MEETING CONTINUE – AGREED.

8. NO MANAGEMENT & FINANCE COMMITTEE MEETING HELD SINCE THE LAST PARISH COUNCIL MEETING – NEXT ONE SCHEDULED FOR 25 AUGUST

9. GENERAL MANAGEMENT/FINANCE

9.1 End of year Internal Audit 2020/21 (report emailed to Parish Councillors). There were no concerns from the Internal Auditor.

Of the £29,000 balance remaining at the end of 2020-21, it was RESOLVED that £20,000 be put into the General maintenance Fund, which covers everything that the Parish Council owns, and the Village Hall Coronavirus funding should be put into the budget to make up for loss of income and for essential repairs.



- 9.2 Accounts for April, May & June 2021 (emailed to Parish Councillors). Councillor Makin is on holiday, but will audit the accounts on her return.
- 9.3 Parish Council Toolkit (emailed to Parish Councillors). Councillors were unable to access the toolkit by email. The Clerk to look into this.
- 9.4 Policies – Vexatious policy and new Fire Escape policy/notice. Both of these policies are being looked into and will be forwarded for amendment/approval when completed.
- 9.5 Energy Prices (to be sent by separate email). Still awaiting prices from a few companies. To discuss at the next meeting.
- 9.6 New Village Hall and urgent repairs required to the current hall. The planning permission for the new build has still not been received. The hall requires urgent repairs to the floor, decking, small toilets and store room. It was **RESOLVED** that these be attended to in order for the playschool to continue to use until the new build can commence.
- 9.7 Neighbourhood Plan – how much funding is the Parish Council putting in from the Community Infrastructure Levy? This was not decided upon, but agreement had previously been given for the invoice for the monkey survey to be paid.
- 9.8 Request from St. John’s Church for considering giving money from the next CIL funding towards the new church roof. It was agreed that this would be discussed again when any future CIL money is received.
- 9.9 Coppull Flowerpot Festival – The Parish Council to be the official event organiser for insurance purposes, but the event itself will still be organised by the original person, Mary Russell. A volunteer litter pick to take place and it was agreed that the Parish Council Lengthsman could be available to help if necessary.
- 9.10 Digital Dog Show – Judges and prizes to be discussed. It was **RESOLVED** to contact Pinewood Vets in the village to see if they would judge the entries.
- 9.11 Allotments update – There had been a break in and a small amount of damage/items gone missing. The Police have been informed.
- 9.12 Leisure Centre update – review of lease on 13 June 2021. The lease has been updated and considerably shortened but still encompassing the main text. A few amendments and additional wording have been put in and these will be forwarded to all concerned for approval.



- 9.13 The next Chorley Liaison is due to be held on Wednesday, 21 July at 6.30pm using Microsoft Teams – confirmation that Cllr Holgate is remaining the Parish Council’s representative. This was confirmed.
- 9.14 Dog Fouling (to be put on every PC agenda until further notice). Two notices had been obtained for the play areas at the Leisure Park, as people have been taking their dogs into the children’s play areas.
- 9.15 Village Grot Spots (to be put on every PC agenda until further notice). The Band Room and the Mental Health Centre on Chapel Lane at the junction with Lancaster Street. Both to be contacted.

10. DECISIONS MADE UNDER THE CLERK’S DELEGATED AUTHORITY (After consultation with the Chair and Vice-Chair – delegated to make low key decisions on behalf of the Parish Council due to Covid-19 – maximum spend £500 – now raised to £1,000

- Ordered bark 55 x 60 litre bags @ £4.50 per bag - £247.50 plus vat & delivery. This has been used on the Leisure Park, but another pallet load is required for Byron Crescent Play Area.
- ‘No Dogs’ signs for Leisure Park - £8.40.

The above items were **RATIFIED** by the Parish Council.

11. PLANNING (NC)

11.1 Applications:

- App.No. 21/00642/FUL – Rivington View Nurseries, Coppull Hall Lane – Erection of a polytunnel – **SUPPORT.**
- App.No. 21/00603/FULHH – 62 Poplar Drive – First Floor front extension, 2 storey rear extension – **NEUTRAL.**
- App.No. 21/00602/FULHH – 34 Oakwood Road – Front porch – **SUPPORT.**
- App.No. 21/00737/FULHH – Ro-Mar, Church Fold – Erection of detached car port/workshop (retrospective) resubmission of previous planning application – **NEUTRAL.**
- App.No. 21/00743/FULHH – 2 Almond Drive – Single storey rear extension (conservatory) – **SUPPORT.**
- App.No. 21/00726/FULHH – 7 Hill View Drive – Erection of a two storey side extension and single storey rear extension – **SUPPORT.**

11.2 Decisions:

- App.No. 20/00551/FUL – Coppull Car & Commercial Repair Centre, Moss Lane – Application to vary conditions on working hours, to



allow operation on site to commence at 8am Monday to Friday – To be determined by the Planning Committee on 13 July -

Recommendation to Permit Full Planning Permission.

- 11.3 Proposed development off Darlington Street – information sent in from the Developer (emailed to Parish Councillors by the Developer). Members of the public had attended the meeting and given their views on this proposed development. The Parish Council were in agreement with those views and will object to the proposals if/when a planning application is received.
- 11.4 Parish Councillors' Guide to Affordable Rural Housing (emailed to Parish Councillors). Noted.

12. HIGHWAYS

- 12.1 Parking Enforcement Requests (to be put on every PC agenda until further notice). No further requests at the present time.
- 12.2 Clancutt Lane and Horse Chestnuts ginnel (from Spar to Chapel Lane). LCC to be contacted in regard to tree roots growing up through the tarmac in this ginnel, posing a very real trip danger. To also point out that a number of trees from residents gardens that back onto the ginnel need pruning or removing.
- 12.3 Bogburn Lane (20mph and play street signs) Cllr Berry has been asked to look into this with LCC.

13. CORRESPONDENCE / ITEMS FOR DECISION

- 13.1 The Queen's Platinum Jubilee 2022 (info emailed to Parish Councillors). Consideration to be given to looking in to how the Parish Council can celebrate this important event.
- 13.2 Free School Orchard or Hedgerow (LM). Councillor Moores asked for permission to contact local schools who were eligible to apply for funding. This was felt to be a very good idea. Cllr Crook will liaise with on behalf of Coppull Parish School.
- 13.3 Parish & Town Council Newsletter (emailed to Parish Councillors). Noted, for information purposes.

14. ITEMS FOR INFORMATION / FUTURE DISCUSSION

- 14.1 Green Flag Award – is the Parish Council wishing to pursue this? (SH) Further information to be obtained.

The Chairman thanked everyone for attending and closed the meeting at 8.20 p.m.

Members of the public were asked to leave as there was an informal confidential matter to discuss.



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Councillor Michael Atherton
Parish Council Chairman

