



# COPPULL PARISH COUNCIL MINUTES

**MEETING: PARISH COUNCIL MEETING  
WEDNESDAY 12 JULY 2023 - 7.00 P.M.  
MEETING ROOM, SPRINGFIELD PARK LEISURE  
CENTRE, SPRINGFIELD ROAD NORTH, COPPULL**

**PRESENT:** Parish Councillors Michael Atherton (Chair), Marjorie Parkinson (Vice-Chair), Phil Armstrong, Pauline Cobham, Jan Colecliffe, Matthew Crook, Ken McCrea, Sheila Makin, Paul Taylor, Susan Edwards (Clerk), Chorley & County Councillor Julia Berry (arrived at Item 7.2 and was co-opted onto the Parish Council under Item 7.1)

**1. ATTENDANCE/APOLOGIES FOR ABSENCE** – Parish Councillors Neil Coggins, (illness), Chris Kay (hospital), Lynne Moores (holiday), Maggie Peel-Impey (illness), Tom Robinson (personal)

**2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000) – **None.**

**2.1 DECLARATION OF GIFTS**

**3. AMENDMENT/APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING DATED 14 JUNE 2023** (emailed/distributed to Parish Councillors)

PROPOSED: Councillor M. Parkinson

SECONDED: Councillor P. Cobham

**RESOLVED** - That the minutes of the above meeting be approved as a correct record.

**THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW OTHER BODIES AND MEMBERS OF THE PUBLIC TO SPEAK - AGREED.**

**4. POLICE REPORT** – no report available.

In May 2023 the statistics were :

<https://www.police.uk/pu/your-area/lancashire-constabulary/coppull>

- 19 Violence and sexual offences
- 15 Anti-social behaviour

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- 3 Criminal damage and arson
- 2 Other theft

This is slightly higher than the previous months – March 7.7%, April 8.1%, May 8.5%

**5. COUNTY & DISTRICT COUNCILLOR'S REPORT – Councillor Berry** reported on the following after Item 7.1:

- Darlington Street – consideration was given to making this a one way system, but is not feasible due to the businesses on this road. May be different when consultation takes place in regard to the new development. Hopefully, Traffic Regulation Orders will be put in place. Spendmore Lane is unsafe. Active Travel promotes walking or cycling in the future, but Spendmore Lane is unsafe – very narrow pavements. The pavements cannot be widened as the road would then be too narrow.
- LCC – Funding for grass cutting. Cllr Berry will look into this and let the PC know.
- Tree Warden – Chorley Council may provide training for this. Cllr McCrea expressed an interest.
- Flooding – Lancaster Street, Chapel Lane, Church Fold, under the railway bridge.

**6. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC – None.**

**THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE REIMPOSED AND THE MEETING CONTINUE – AGREED.**

**7. GENERAL MANAGEMENT/FINANCE**

- 7.1 Councillor Vacancy – One application had been received from Councillor Julia Berry. Although she does not live in the village, her application could be considered as she “works” in the village as a District and County Councillor. **RESOLVED** unanimously that Julia Berry be co- opted onto the Parish Council.

**Councillor Berry arrived at the meeting and was duly informed of her co-option and she joined the meeting.**

- 7.2 Accounts for April, May, June and budget monitoring (emailed and distributed at the meeting). The quarterly accounts had not yet been checked and verified by Councillor Makin. As the accounts had only been emailed the day before the meeting, any concerns to be brought to the attention of the council at the next meeting.



- 7.3 Personnel Meeting report (emailed to all Parish Councillors). There were no concerns. The reports were approved as a correct record by Councillor Parkinson, Chair of the Committee.
- 7.4 What's App group for Parish Councillors and Clerk. It was **RESOLVED** to set up a group that would be used purely to contact Councillors for any Parish Council matters deemed urgent only.
- 7.5 Consideration of a 4/5 year Management Plan. It was **RESOLVED** to implement this and councillors to consider what they would like to be included. Any projects would need to go out to consultation with the residents.
- 7.6 Picnic in the Park update. The event was very successful and the group will be looking into gaining more funding for next year's event. Consideration of what the PC will give towards the event will be discussed at budget time (November).
- 7.7 CCTV for the Leisure Centre and Village Hall. One quote has now been received. Awaiting further quotes.

If CCTV is considered for the ginnels as previously discussed, or any public place, LCC require the location, the scope/specification of the cameras to be used and whether they will encroach on people's privacy.

The girls from the Academy at the Leisure Centre have designed posters in regard to litter and dog poo. A letter of thanks to be sent, but consideration to be given to how the Parish Council can give something to the girls, perhaps Time Credit vouchers?

- 7.8 Survey and valuation of Leisure Centre – Quotes available at the Meeting. Three quotes had been received and ranged from £1,500 to £2,500 for the survey and around £500 to £750 for the insurance value, if both are undertaken together. As the cost is quite high, it was **RESOLVED** to try and obtain a Quantity Surveyor or similar to do this.

**Councillor Colecliffe left the meeting for a prior appointment.**

- 7.9 Garden Competition – judging and prizes. It was agreed to contact Dave at Rivington Garden Centre to see if he will judge the competition. There are only 7 entries at the moment. To contact Asda, etc., to see if they will give anything for prizes.
- 7.10 New Village Hall update. The hall is progressing, awaiting the windows and 1<sup>st</sup> fix electricity and gas. Awaiting another date for a



site meeting. There had been concerns about the site not being properly secured, but these have now been addressed.

7.11 LCC – Grant received from the Biodiversity Grant Scheme 2022 for £300 – suggestions on what to spend this on. **RESOLVED** – to obtain hedgehog houses for the leisure park. If any funding is left, to obtain a bug house, also for the leisure park.

7.12 Councillors contact details, committee members, areas of responsibility (emailed to Parish Councillors). Cllr Makin asked if anyone wished to undertake the checking of the public footpaths within the village. Cllrs Julia Berry and Ken McCrea volunteered to do this. The details will now be updated to include Cllr Berry and the changes made.

**8. DECISIONS MADE UNDER THE CLERK'S DELEGATED AUTHORITY** (After consultation with the Chair and Vice-Chair – delegated to make low key decisions on behalf of the Parish Council – maximum spend now raised to £1,000)

- Sand for the sand pit on the Leisure Park - £108.00
- Heat reflective window strips for office - £117.03

The Council **RATIFIED** the above decisions. Further sand is still required and bark for the play areas. **RESOLVED** – that these be ordered as necessary.

**9. PLANNING** (NC – delegated to make planning recommendations on behalf of the Parish Council)

**9.1 Applications:**

- App.No. 2300476/FUL – St Oswald's Catholic Primary School, Spendmore Lane, Erection of 2.4m high weldmesh security fencing to northern and western boundary of playing field – a safety measure for the children – **RESOLVED** to support this application.
- App.No.23/00544/FULHH – 11 Springfield Road – Single storey rear extension – this does not represent a loss of amenity or privacy or excess loss of light for the neighbours – **RESOLVED** to support this application.
- App.No. 23/00404/FUL – 63-71 Jolly Tar Lane – Proposed two storey dwelling – this development is in the greenbelt and, whilst there were formerly buildings on the site, they have been gone far too long and don't meet the standard required of prior development to make the site a brownfield site. **RESOLVED** that the council object to this application on the basis that it is unwarranted development of a greenbelt site with no justification under the sections laid out in NPPF.



9.2 **To consider** any planning applications received after publication of this agenda for which a response is required prior to the next meeting – None.

9.3 **Decisions:**

- App.No. 23/00378/FULHH – 1 Coppull Hall Lane – Single storey side extension – **WITHDRAWN**.
- Appeal: 83 Clayton Gate – Use of rear flat roof as a balcony with privacy screens of 1.1m to 1.8m in height (retrospective). Noted. The Parish Council objected to the original application and that objection still stands.

**10. HIGHWAYS** – None.

**11. CORRESPONDENCE / ITEMS FOR DECISION**

- Children and Wellbeing Services – use of Leisure Park for Teddy Bear’s Picnic – Wednesday 24 August 2023. This was approved by the Parish Council.

**12. ITEMS FOR INFORMATION / FUTURE DISCUSSION**

- Cosy Homes meeting for residents – LCC are hiring the former café at the Leisure Centre on Wednesday 9 August 2023, from 9.30 am until 2.30 pm – tea, coffee, cakes and biscuits are being provided by the Leisure Centre.
- LCC - Formal notification that the railway subway will be remaining closed.

The Chairman thanked everyone for attending and closed the meeting at 8.05 p.m.

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**Councillor Michael Atherton**  
**Parish Council Chairman**

