



COPPULL PARISH COUNCIL DRAFT MINUTES

**MEETING: PARISH COUNCIL MEETING
WEDNESDAY 10 JANUARY 2024 - 7.00 P.M.
MEETING ROOM, SPRINGFIELD PARK LEISURE
CENTRE, SPRINGFIELD ROAD NORTH, COPPULL**

PRESENT: Parish Councillors Michael Atherton (Chair), Marjorie Parkinson (Vice-Chair), Pauline Cobham, Neil Coggins, Chris Kay, Ken McCrea, Maggie Peel-Impey, Tom Robinson, Paul Taylor and Susan Edwards (Clerk)

1. ATTENDANCE/APOLOGIES FOR ABSENCE – Parish Councillors Phil Armstrong (another commitment), Julia Berry (another commitment), Jan Colecliffe (illness), Matthew Crook (another commitment, Sheila Makin (illness), Lynne Moores (illness) - apologies accepted.

2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS (Members of the Parish Council are reminded of their responsibility to declare any personal or prejudicial interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000) – **None.**

2.1 DECLARATION OF GIFTS – None.

3. AMENDMENT/APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING DATED 13 DECEMBER 2023 (emailed/distributed to Parish Councillors)

PROPOSED: Councillor M. Peel-Impey

SECONDED: Councillor M. Parkinson

RESOLVED - That the minutes of the above meeting be approved as a correct record.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW OTHER BODIES AND MEMBERS OF THE PUBLIC TO SPEAK - AGREED.

4. POLICE REPORT – no report available. In November 2023 the crime levels overview is down from 8.2% to 7.2%. The statistics were:

- 11 Violence and sexual offences (down from 15)
- 10 Anti-social behaviour (up from 8)

Parish Council Meeting
10 January 2024



- 4 Criminal damage and arson (up from 2)
- 1 Other theft (2 vehicle crime in Oct & 2 other theft)

5. COUNTY & DISTRICT COUNCILLOR'S REPORT – Apologies received from Councillor Berry.

6. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC – None.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE REIMPOSED AND THE MEETING CONTINUE – AGREED.

7. GENERAL MANAGEMENT/FINANCE

- 7.1 Accounts – October, November & December (to be forwarded to Parish Councillors prior to the meeting). Councillor Makin has not yet checked the Accounts, which were only ready yesterday due to the holidays. To be deferred to next month's meeting.
- 7.2 New Model Contract of Employment (sent with the agenda to Parish Councillors). Updated contract from NALC & SLCC. **RESOLVED** that the new contract be adopted for the Clerk and full-time Lengthsman.
- 7.3 Survey and valuation of Leisure Centre – date for committee meeting And members. **RESOLVED** – to form a committee to undertake Prioritising the work required to be from the recent survey. The date to be Wednesday evening, 24 January 2023 at 7pm and to have the following members:
- Councillors M. Atherton, P. Cobham, N. Coggins, Ken McCrea, M. Parkinson, M. Peel-Impey – Councillor M. Crook also to be asked if he wished to be involved.
- 7.4 Biodiversity Policy (sent with the agenda to Parish Councillors). On looking further into this information, it would appear that Parish Councils do not need such a policy, it is for local councils, i.e. Chorley.
- 7.5 Groundwork – Energy Efficiency Funding – update on whether the Leisure Centre can apply (PC). The application form has now been completed by the Leisure Centre Trustee/Managers and they have been accepted for an assessment, which could possibly lead to some funding.
- 7.6 New Village Hall update (MC/KMcC). The work is still not completed, but the following additional works have now been completed and put forward for payment, together with the final invoice. **RESOLVED** – to pay for the additional works (as required by the Parish Council), but to hold back payment for the final invoice, which is for snagging and approval by building control at Chorley Council.

Parish Council Meeting
10 January 2024



• Fire board for the plasters	1,500
• Fire doors (viewing glass x 6)	1,800
• Fire doors plane X5	500
• Fire alarm system & lighting + installation	1,980
• CCTV (?)	
• Alarm system & installation	650
• New partition for stairs, includes materials & labour	1,950
• Internet points & extra sockets (upstairs)	520
• Outdoor lighting & installation	420
• Separate electric mains board (upstairs & down) fitted	700
	<u>TOTAL COST: £10,020</u>

7.7 Neighbourhood Plan update (KMcC). The NP Steering Group is collating all the information required by the consultant, who has produced a draft plan for it all to go in. It is hoping that it will be ready for approval by the end of next month – Parish Council to approve initially, then it will go to Chorley Council. The Clerk to ascertain the time scale, as there is also an independent assessment before it goes to referendum. Chorley Council arrange the voting, there must be 50% or more of the people voting

7.8 Picnic in the Park – date for committee meeting. The date has been set for Wednesday evening, 31 January 2023 at 7pm.

7.9 Chorley Council – increase to cost of play area inspections and reports Dated 7.12.23 (sent by separate email to Parish Councillors). The cost for 2023 is £500.15 and the increase is 10%. Further quotes to compare are being sought. The Chair, Vice-Chair and Clerk were given delegated authority to accept the best quote, but training for the Lengthsman in the future also to be looked into.

7.10 Areas of Responsibility – update due to illness. Councillors J. Colecliffe and S. Makin are unavailable at the present time to undertake checks of their areas due to illness. Councillors M. Parkinson and C. Kay to take over Councillor Colecliffe’s, Councillor McCrea to take over Councillor Makin’s and also the Tansley Avenue Play Area.

8. DECISIONS MADE UNDER THE CLERK’S DELEGATED AUTHORITY (After consultation with the Chair and Vice-Chair – delegated to make low key decisions on behalf of the Parish Council – maximum spend now raised to £1,000)

- Two sets of battery operated Christmas lights for the Berry garden & batteries £50.56

Members present **RATIFIED** the above decision.



9. PLANNING (NC – delegated to make planning recommendations on behalf of the Parish Council)
Recommendations received from Cllr Coggins and **RATIFIED** by the Parish Council.

9.1 Applications:

- App.No. 23/01089/FULHH – 25 Darlington Street – Single storey rear extension (following demolition of existing conservatory). The proposed extension is not quite as deep as the existing conservatory, there is no loss of amenity, privacy or overshadowing – the proposal is not as deep as the original conservatory, there is no loss of amenity, privacy or overshadowing - **SUPPORT.**
- App.No. 23/01077/AGR – Coppull Old Hall Farm, Coppull Hall Lane – Agricultural determination for the erection of a concrete slurry tower – there are no issues for neighbours and no reason to object - **SUPPORT.**
- App.No. 23/01095/FULHH – Cobwebs, 241 Coppull Moor Lane – Single storey side extension to link existing annex to property and single storey rear extension to existing annex in order to facilitate provision of habitable accommodation – there is no loss of amenity to neighbours, the annex was previously a garage – **SUPPORT.**
- App.No. 23/01096/CLPUD – 3 Mountain Road – Application for a certificate of lawfulness for the use of a dwelling as a children’s care home for a maximum of two children, with a maximum of three staff members on site, working on a rota basis. There is no reason for planning permission or to object – **SUPPORT.**
- App.No. 23/01090/FULHH – 151 Preston Road – Timber summerhouse / shed to front elevation. There is no loss of amenity for neighbours, the shed does not block the view or sight lines – **SUPPORT.**

9.2 To consider any planning applications received after publication of this agenda for which a response is required prior to the next meeting

9.3 Decisions:

- App.No. 23/01047/FUL – Chisnall Hall Farm, Chisnall Avenue, Wrightington – Conversion of part of farm outbuilding to self-contained residential annexe. Notification as a neighbouring village – discussed at the last meeting after arriving too late to be put on the agenda – recommendation to remain **NEUTRAL – REFUSED** by Chorley Council.
- App.No. 23/00860/FULHH – 31 Preston Road – Single storey rear



- extension (following demolition of existing porch and utility) – **PERMITTED.**
- App.No. 23/00828/CLPUD – 73 Longworth Avenue – Application for a certificate of lawfulness for a proposed hip to gable extension, rear dormer and new front porch – **PERMITTED.**
- App.No.23/00906/CLPUD – Highfield House, Jolly Tar Lane – Application for a certificate of lawfulness for a proposed outbuilding – **PERMITTED.**
- App.No. 23/00934/FULHH – 28 Clayton Gate – Single storey rear extension (following demolition of existing conservatory) – **PERMITTED.**
- App.No. 23/00957/DIS – Land adjacent Blainscough Hall, Blainscough Lane – Application to discharge condition no. 34 (phased programme of archaeological) attached to planning permission 20/01399/OUTMAJ (Outline planning application for the erection of up to 123 dwellings (including 30% affordable housing) with public open space provision, structural planting and landscaping and vehicular access points from Grange Drive – **PERMITTED.**

10. HIGHWAYS – None.

11. CORRESPONDENCE / ITEMS FOR DECISION

- 1.1 Path at Welch Whittle – proposals for improvement (Tim Blythe – sent by separate email). The proposals are to open up/cut back the existing routes within the woods hoping to re-establish the informal network of paths, this will provide short local loops for people to walk. Also to improve the surfaces of the paths, repairing the damage caused by motor bikes and years of mud build up. This might make the site attractive to motor bikes again, but barriers and gates to restrict access will be put in place. The Parish Council welcomed the improvements, but to ask if the gates will allow people with pushchairs or mobility scooters access. **Response: As these are informal paths, they will not be suitable for pushchairs, etc.**
- 1.2 Chorley Council – Changes to the Council Tax Local Discounts & Premiums Policy (sent by separate email to Parish Councillors). **Noted.**
- 12.3 Chorley Council – Net Zero Business Accreditation Scheme (sent by separate email to Parish Councillors). **Noted.**

12. ITEMS FOR INFORMATION / FUTURE DISCUSSION

- 13.1 Last date for receipt of articles for newsletter is 01.02.24. **Noted.**

Parish Council Meeting
10 January 2024



- 13.2 Alder Grove – tree broken near the play area. The Clerk to report to Chorley Council.
- 13.2 Network Rail – the Clerk to ask for the embankment along Spendmore Lane to be cleared of litter, etc., prior to the growing season.
- 13.3 Paving flags near the Chinese takeaway on Kimberley Street are lifting – the Clerk to report to Chorley Council.
- 13.4 Ginnel at the back of the Chestnuts – the tree roots are coming through much more now. The Clerk to report to LCC.

The Chairman closed the meeting at 7.38 pm.

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Councillor Michael Atherton
Parish Council Chairman

Parish Council Meeting
10 January 2024

