



COPPULL PARISH COUNCIL MINUTES

**MEETING: PARISH COUNCIL MEETING
WEDNESDAY 13 DECEMBER 2023 - 7.00 P.M.
MEETING ROOM, SPRINGFIELD PARK LEISURE
CENTRE, SPRINGFIELD ROAD NORTH, COPPULL**

PRESENT: Parish Councillors Michael Atherton (Chair), Marjorie Parkinson (Vice-Chair), Phil Armstrong, Pauline Cobham, Jan Colecliffe, Matthew Crook, Chris Kay, Ken McCrea, Lynne Moores, Maggie Peel-Impey, Tom Robinson, Paul Taylor and Susan Edwards (Clerk)

1. ATTENDANCE/APOLOGIES FOR ABSENCE – Parish Councillors Julia Berry (illness), Neil Coggins (personal matter), Sheila Makin (illness) - apologies accepted.

2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS (Members of the Parish Council are reminded of their responsibility to declare any personal or prejudicial interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000) – None.

2.1 DECLARATION OF GIFTS – None.

3. AMENDMENT/APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING DATED 8 NOVEMBER 2023 (emailed/distributed to Parish Councillors)

PROPOSED: Councillor M. Peel-Impey

SECONDED: Councillor P. Cobham

RESOLVED - That the minutes of the above meeting be approved as a correct record.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW OTHER BODIES AND MEMBERS OF THE PUBLIC TO SPEAK - AGREED.

4. POLICE REPORT – no report available. In October 2023 the crime levels overview is up again from 7.4% to 8.1%. The statistics were:

- 15 Violence and sexual offences (up from 11)
- 8 Anti-social behaviour (down from 12)
- 2 Criminal damage and arson (no change)
- 2 Other theft (2 vehicle crime in Sept)

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5. **COUNTY & DISTRICT COUNCILLOR'S REPORT** – Apologies received from Councillor Berry.

6. **ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC** – None.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE REIMPOSED AND THE MEETING CONTINUE – AGREED.

7. GENERAL MANAGEMENT/FINANCE

- 7.1 Internal Auditor's Invoice – ½ year April to September 2023 (sent with agenda to Parish Councillors). **RESOLVED** – that the invoice totalling £275.00 be paid.
- 7.2 DHSC Defib Grant – match funding required £750 each (sent by separate email to Parish Councillors). **RESOLVED** – that match funding be provided and the defib to be situated at the Village Hall. A further two to be requested, if still available, for possible positioning at the Spar and Police Station, subject to approval.
- 7.3 Request from a resident to give a grant to the Junior Band (MA). **RESOLVED** – that the band be awarded £250, as they have played at a few events for the Parish Council at no charge.
- 7.4 NALC/LALC – Half price offer to join (sent by separate email to Parish Councillors). **RESOLVED** – not to join the Lancashire Association of Local Councils again. The half price offer is available for the first year, but it was felt that the cost of full-price membership would not be beneficial for the Parish Council at this moment in time.
- 7.5 Remembrance Day Service/Parade – costs this year £675.26. The costs will go up next year, as some of the catering goods were provided by the RBL. **RESOLVED** – that this be an event that the Parish Council organise each year from now on, in conjunction with the British Legion.
- 7.6 Notification from Chorley Council to send in the precept by 05.01.24 – Confirmation of precept to be sent for 2024/25. **RESOLVED** – that the precept as previously discussed be forwarded to Chorley Council.
- 7.7 Damaged Bus Shelters (JC). It is not known who has been responsible for the damage of three bus shelters on Spendmore Lane, but it was **RESOLVED** not to put anything in the next newsletter about this, as they are the responsibility of LCC and it could be a police matter. Costs of repair are being requested from LCC for information purposes.



- 7.8 Bus Shelters – Printers and Coppull Moor Lane (JB). **RESOLVED** that the Parish Council would not accept liability for the bus shelters on Chapel Lane and Coppull Moor Lane and would also not pay for the removal of the bus shelter from the Printers Arms, up to near the Brookfield Estate (approx.. cost £2,000), as there is one just a short distance up Chapel Lane towards the Church.
- 7.9 CIL funding – request from St. John’s Church for financial help towards the repairs to the roof. **RESOLVED** – as the Leisure Centre owned by the Parish Council is in need of a lot of repairs and the new Village Hall needs completing, it would not be prudent to use any CIL funding which is due in late April and there is no CIL funding left this year, as it has been used for the Village Hall. A letter to be forwarded to Sir Lindsay Hoyle asking him if he would write to the diocese to request funds from the sale of the Vicarage land to be used towards the roof.
- 7.10 Christmas Lights – switch on update/refreshments. **RESOLVED** – that the switch on become an annual event and the cost of refreshments be paid for by the Parish Council (this year £105.38).
- 7.11 Survey and valuation of Leisure Centre (deferred from the last meeting). A summary of the work and the recommendations has been forwarded to all Parish Councillors. **RESOLVED** – as this is a very lengthy report, to set up a separate committee in the New Year to prioritise the work to be completed over a period of time.
- 7.12 Groundwork – Energy Efficiency Funding (sent by separate email to Parish Councillors). Unfortunately, this cannot be applied for by a Parish Council. **RESOLVED** to ask the Leisure Centre as a charity to look into this. Information to be forwarded to Cllr Cobham (Head of Trustees), Steve and Jordan (Centre Managers)
- 7.13 Biodiversity Projects - £200 remaining. **RESOLVED** – a list of what this money can be spent on to be sent to everyone. If no other suggestions, to spend £100 on additional hedgehog houses and £100 on bird boxes.

Councillor Colecliffe left the meeting at 7.50pm - work commitments.

- 7.14 New Village Hall update (MC/KMcC) – Quotes for outstanding items to be available at the meeting. The only quote that has been received is for the gloss painting of 12 fire doors and a large amount of skirtings, etc. The quote is for £3,000 complete, including all materials, from the same decorator who painted all the walls. **RESOLVED** that this be accepted. A quote is still awaited for the flooring.



It was also **RESOLVED** to put in a vat claim now for the building of the hall, as most of the work has now been completed and there is only one final payment left which is due on completion, after snagging and signing off by the building inspector.

- 7.15 Neighbourhood Plan update (KMCC). The plan is now taking shape and a very draft plan has been formulated, but still requires a great deal of information to be put in prior to its completion, hopefully before the end of March 2023. When complete, the Parish Council will be forwarded a copy for approval, then it will be submitted to Chorley Council for their approval, or further recommendations. Cllr McCrea wished to thank everyone on the Neighbourhood Plan Group for all the hard work they have put in bringing this plan towards its completion.
- 7.16 Newsletter update. From information received from Chorley Council it would appear that there are now 3,709 households in Coppull, so the amount of newsletters to be printed will need to be updated. It may be necessary for the parish Council to deliver the newsletters again prior to the Picnic in the Park event, if the current delivery company cannot deliver in good enough time. To discuss again at a later date.
- 7.17 Chorley Council Neighbourhood Priorities 2024/25 – deadline 19 February 24 – Projects can be submitted to Chorley for consideration. To consider putting in for the Picnic in the Park Event, under the heading of Community Action Projects.
- 7.18 Personnel reports; salary increases for Clerk and full-time Lengthsman dated back to 01.04.23; Christmas bonus. **RESOLVED** – that the personnel report be approved as a correct record. The salary increases for the Clerk and Lengthsmen are in accordance with government legislation (information supplied to all Parish Councillors). The two part-time Lengthsmen are on minimum wage which will increase in April 2024 and to review the Gardener's payment in April 2024. The same bonus as last year to be paid in goods/vouchers as usual practice.
- 7.19 Paths and car park at Leisure Centre (MP). To consider making improvements to these as soon as possible, as both are flooding badly when it is raining. **RESOLVED** – to consider in the New Year along with the repairs to the Leisure Centre and the Management Plan for when further funding is available.
- 7.20 Proposal for Cllr McCrea to represent the Parish Council at the Patient User Group at Acreswood Surgery. **RESOLVED** – that Cllr McCrea be the Parish Council's representative and that information in regard to how to get an appointment, etc., be put in the next newsletter.



8. DECISIONS MADE UNDER THE CLERK'S DELEGATED AUTHORITY (After consultation with the Chair and Vice-Chair – delegated to make low key decisions on behalf of the Parish Council – maximum spend now raised to £1,000)- **None.**

9. PLANNING (NC – delegated to make planning recommendations on behalf of the Parish Council) Recommendations received from Cllr Coggins and **RATIFIED** by the Parish Council.

9.1 Applications:

- App.No. 23/00925/FULHH – 44 Oakwood Road – 1.8m high garden fence to front and side boundary and new parking area to front. This application was considered at the last Parish Council meeting, after publication of the agenda – **RESOLVED TO SUPPORT.**
- App.No. 23/00583/FULMAJ – Land East of 27 Charter Lane, Charnock Richard – Amendment to approved plans and materials – 76 affordable dwellings (allowed on appeal) – This is a change of some of the plans for a large development in Charnock Richard. Notification as a neighbouring village, no need for a response.
- App.No. 23/00958/CLPUD – 13 Meadow Way – Application for a certificate of lawfulness for the use of a dwelling house as a children's home, for a maximum of two children (up to 18) with 24 hr care provided by not more than two carers on site. Having read the document, Cllr Coggins felt there is no reason for planning permission to be required and no basis for any for any objections from the Parish Council.
- App.No. 23/00934/FULHH – 28 Clayton Gate – Single storey rear extension (following demolition of existing conservatory). This is a 50% increase in floor area over the existing conservatory. There are no overlooking concerns and no loss of privacy or amenity for the neighbours – **SUPPORT.**

9.2 To consider any planning applications received after publication of this agenda for which a response is required prior to the next meeting.

- App.No.23/01047/FUL – Chisnall Hall Farm, Chisnall Avenue, Wrightington – Conversion of part of farm outbuilding to self-contained residential annexe. Notification as a neighbouring village – recommend to stay **NEUTRAL.**



9.3 **Decisions:**

- App.No.23/00734/P3PAN – Sticky Fingers, 172 Spendmore Lane – prior approval application for the proposed change of use to 1 no dwelling-house – **GRANTED**
- App.No. 23/00741/FUL – Blainscough Works, Blainscough Lane – Erection of 3no. industrial units with associated outdoor storage areas, parking and landscaping – **GRANTED**
- App.No. 21/01132/CLPUD – Highfield House, Jolly Tar Lane – Application for a certificate of lawfulness for a proposed outbuilding (garage) – **WITHDRAWN** – decision issued on 1 December 2023

9.4 **Blainscough Development/Grange Drive** (JB). To be deferred until the next meeting.

10. HIGHWAYS – None.

11. CORRESPONDENCE / ITEMS FOR DECISION – None.

12. ITEMS FOR INFORMATION / FUTURE DISCUSSION

12.1 Chorley & South Ribble Shopmobility and Methodist Church - Thank you for grants.

The Chairman wished to thank all members of the Council for their support over the year, the Clerk, the Vice-Chair and also the Christmas Lighting Team (Chris, Ken, Phil, Kyle and Adam) the Lengthsmen and the Gardener for all their help. Also, members who are involved with the Christmas Lights Switch on, the Picnic in the Park, the Remembrance Day Parade and the Neighbourhood Plan.

The meeting closed at 8.45pm.

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Councillor Michael Atherton
Parish Council Chairman

