



COPPULL PARISH COUNCIL MINUTES

**MEETING: PARISH COUNCIL MEETING
WEDNESDAY 10 APRIL 2024 - 7.00 P.M.
MEETING ROOM, SPRINGFIELD PARK LEISURE
CENTRE, SPRINGFIELD ROAD NORTH, COPPULL**

PRESENT: Parish Councillors Michael Atherton (Chair), Marjorie Parkinson (Vice-Chair), Phil Armstrong, Pauline Cobham, Neil Coggins, Jan Colecliffe, Chris Kay, Sheila Makin, Ken McCrea, Maggie Peel-Impey, Tom Robinson and Susan Edwards (Clerk)

1. ATTENDANCE/APOLOGIES FOR ABSENCE – Parish Councillors Julia Berry (unwell), Matthew Crook (unwell), Lynne Moores (holiday), Paul Taylor (holiday) – apologies accepted.

2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS (Members of the Parish Council are reminded of their responsibility to declare any personal or prejudicial interest in respect of matters contained in this agenda, in accordance with the provision of the Local Government Act 2000) – **None.**

2.1 **DECLARATION OF GIFTS** – None.

3. AMENDMENT/APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING DATED 13 MARCH 2024 (emailed/distributed to Parish Councillors)

PROPOSED: Councillor M. Parkinson

SECONDED: Councillor N. Coggins

RESOLVED - That the minutes of the above meeting be approved as a correct record.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE SUSPENDED TO ALLOW OTHER BODIES AND MEMBERS OF THE PUBLIC TO SPEAK - AGREED.

4. POLICE REPORT – no report available. In February 2024 the crime levels overview was up from 7.7% to 12.5%. The statistics are as follows and to be forwarded to all Parish Councillors as they were not available at the meeting.

- 26 Violence and sexual offences (up from 14)
- 13 Anti-social behaviour (up from 8)

Parish Council Meeting
13 March 2024



IN COLLABORATION WITH SLCC, NALC, OVV, COUNTY ASSOCIATIONS



- 00 Criminal damage and arson (down from 02)
- 02 Burglary – (same as January)
- 03 Other theft

5. COUNTY & DISTRICT COUNCILLOR'S REPORT – Apologies received.

6. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC – None.

THE CHAIRMAN PROPOSED THAT STANDING ORDERS BE REIMPOSED AND THE MEETING CONTINUE – AGREED.

7. GENERAL MANAGEMENT/FINANCE

- 7.1 Accounts for January, February and March – End of year and Audit Requirements (to be sent by email prior to the meeting). The accounts up to the end of March had been emailed to everyone. Cllr Makin has checked all the accounts and there is one query of £30 which the Clerk is looking into. It was **RESOLVED** to appoint the same Internal Auditor as last year.
- 7.2 Parish Council Insurance due – awaiting quote. The insurance this year is £4,213.43. It was £3,681.77 last year. This year's quote includes for the higher valuation of the Leisure Centre for rebuilding. It was **RESOLVED** to accept the quote for a three year fixed amount.
- 7.3 Painting of office – Completed by Cllrs Atherton and McCrea whilst the Clerk was on leave £157.52 inc. vat - there is enough paint left to do the meeting room. Members present **RATIFIED** the above expenditure.
- 7.4 Personnel Reports (sent with agenda to Parish Councillors). The reports were agreed as a correct record by the Chair and Vice-Chair. There are no concerns at the present time.
- 7.5 Play Area Inspections – due April - asked for the inspector to meet with the Chair and Cllr McCrea. A lot of the work is now being done, but it would be helpful to meet with the inspector as some of the repairs stated are not easily identified. It was also **RESOLVED** to have an annual inspection of the play areas, by an independent company, to give further insight into what repairs are required. The cost of this is
- 7.6 Damage to barrier at the Leisure Centre – quote of £3,880 plus vat, without fitting or removal of existing post – Quote sent to insurance company. It was **RESOLVED** to order the barrier.
- 7.7 Meetings for the following to be arranged:

Parish Council Meeting
13 March 2024



Page | 69 – 2023/24

- New Village Hall update (MC/KMcC) – review of contract for the nursery and costs. Concerns expressed in regard to the builder not being on site for quite a few weeks. He appears to be working on another job.
- Allotments – Review of terms and conditions – A number of concerns were expressed at the Allotments AGM. A representative from the Parish Council is needed to attend meetings and visit the site.
- A1 Fitness – Review of contract due in May – Cllrs Armstrong, Atherton, McCrea and Parkinson have now been to A1 Fitness. The electrical work has been done and the small jobs are being sorted.
- Leisure Centre – Review of contract due in May. Cllr Cobham stated that there were mice in the café again and they were trying to discourage them by using a sonic plug. To look at the outside to see if there are any holes where they could be gaining access.

It was **RESOLVED** to reinstate the Management and Finance Committee to discuss the above matters and the meeting to take place next Wednesday 17 April at 7pm in the meeting room at the Leisure Centre.

- 7.8 National Association of Local Councils - Joint Practitioners Advisory Group – 2024 changes (emailed to Parish Councillors). Due to annual leave, the Clerk has not had enough time to look into these changes. To discuss again at the next meeting.
- 7.9 Picnic in the Park update and 80th Anniversary of D-Day (Clerk) – delivery of the newsletter will take place from 20 May 2024 by the delivery company, in plenty of time for the advertisements for the above. Further volunteers are needed if anyone has a couple of hours to spare.
- 7.10 Dog Competition 2024 – next newsletter. It was **RESOLVED** to go ahead with the dog competition again this year, but to advertise more around the village and the parks.

8. DECISIONS MADE UNDER THE CLERK'S DELEGATED AUTHORITY (After consultation with the Chair and Vice-Chair – delegated to make low key decisions on behalf of the Parish Council – maximum spend now raised to £1,000).

- Wickes – wood filler, screws, etc. to repair benches at the Berry Garden - £33.80 inc vat
- Norton Anti-Virus 1 year - £54.99 inc vat
- 2 flags £7.74 (Memorial Garden and Leisure Park) and 2 locks for Memorial Garden and Lengthsmen's barrow store £6.98 and £7.05

Parish Council Meeting
13 March 2024



Members present **RATIFIED** all the above expenditure.

Mole removal is necessary on both the Springfield Park Leisure Centre and on the Tansley Avenue play park. It was unanimously agreed to appoint a professional to attend to this problem, which is causing damage to the mower. The cost will be £150 for each site. Members present **RATIFIED** the above expenditure.

9. PLANNING (NC – delegated to make planning recommendations on behalf of the Parish Council)
Recommendations received from Cllr Coggins and **RATIFIED** by the Parish Council.

9.1 Applications:

- App.No. 24/00239/FULHH – 29 Springfield Road – Erection of detached outbuilding (plans and information emailed to all Parish Councillors). This is an application to construct an outbuilding comprising a single garage and studio for a “self-employed hairdresser”. Having reviewed the application, the Parish Council has a number of concerns.
 - i. As stated in the decision notice for 23/00397/FULHH (a previous application for a similar development on the same site), the proposed development by reason of its scale and siting represents “an overly prominent and incongruous feature in the street scene to the detriment of the character of the area”. The development is, therefore, contrary to policy BNE1(a) of the Chorley Local Plan 2012 0 2026 and paragraph 4.2 of the Chorley Council Householder Design Guidance Supplementary Planning Document.
 - ii. The proposed development would also “result in an unacceptable loss of outlook from the rear habitable room windows of no. 31 Springfield Road. This is detrimental to the level of amenity enjoyed by the occupiers of this neighbouring property”. The development is, therefore, contrary to policy BNE1(b) of the Chorley Local Plan 2012-2026 and paragraphs 2.22 and 4.6 of the Chorley Council Householder Design Guidance Supplementary Planning Document.
 - iii. The proposed development also does not provide adequate parking standards. The addition of a separate business premises constitutes a requirement for a parking space in addition to the two parking spaces required by a 2-3 bedroom dwelling. The “parking area” specified in the

Parish Council Meeting
13 March 2024



Page | 71 – 2023/24

proposed site plan is not large enough for two vehicles to park simultaneously, given a specified need for 2.5x5.5m. Additionally, there is insufficient distance from the garage door to the public footpath and the development is, therefore, contrary to policy ST4 of the Chorley Local Plan 2012-2026 and paragraph 5.2 of the Chorley Council Householder Design Guidance Supplementary Planning Document.

- iv. The proposed development envelopes the "parking area" in a 1.8m high fence that would completely obscure visibility of vehicles attempting to leave the parking area and join the highway. This is a clear danger to both pedestrians and other motorists and is contrary to the published central government guidance in "EDG Visibility – Vehicle and Pedestrian Sight-splays".

RESOLVED - to object to this application.

- App.No. 24/00072/FULHH – Notification of Amendment - Use of rear flat roof as a balcony with privacy screens of 1.1m to 1.8m in height (retrospective) – The amendment is a reduction in overall scale of proposed balcony. Whilst the amendment removes the concerns with regard to overlooking of neighbouring properties, it would now have an unreasonably overbearing and intrusive visual impact on those same neighbouring properties. Therefore, the development is, contrary to the National Planning Policy Framework, policies HS5 and BNE1 of the Chorley Local Plan 2012-2026 and the Chorley Council Householder Design Guidance Supplementary Planning Document. **RESOLVED** – to object to this application on the basis as stated above.
- App.No. 24/00185/FULHH – 21 Brookside – Conversion of integral garage to habitable accommodation and addition of a pitched roof. This is a straightforward application to convert an integral garage into additional living space and a downstairs shower room. The proposed change to the roofline is not intrusive and should not impact on the neighbours in any way. **RESOLVED** – to support this application.
- App.No. 24/00229/FULHH – 189 Preston Road – Erection of 1.9m high fence to front boundary and new driveway materials (retrospective). This is a fairly high fence to the majority of the front boundary and lay a new loose stone driveway. It is not believed that the fence has a detrimental effect on either of the neighbouring properties and does not adversely affect the safety of other road users in relation to vehicles joining the highway.

- **RESOLVED** – to support this application.
- App.No. 24/00216/DIS – Land adjacent Blainscough Hall, Blainscough Lane – Application to discharge conditions. This is a technical application to establish compliance with some of the planning conditions associated with the development adjacent to Blainscough Hall. There would be no reason to object. The Parish Council could remain Neutral or Support. (The planning on line was not taking any observations on this application).

9.2 **To consider** any planning applications received after publication of this agenda for which a response is required prior to the next meeting.

- App.No. 24/00270/PIP – 37 Preston Road – Permission in principle application for the erection of 1 no. dwelling. The plot is adjacent to the end of Tansley Avenue and is currently the side garden for an existing dwelling and, therefore, is designated as a greenfield site. It does not represent limited infill for either Tansley Avenue or Preston Road and is, therefore, contrary to Policy HS3 of the Chorley Local Plan. **RESOLVED** – to object to this application.

9.3 **Decisions:**

- App.No. 24/00044/FUL – Blainscough Works, Blainscough Lane – Section 73 application to remove Bream Standard – **PERMITTED.**
- App. 24/00079/FULHH – 57 Mavis Drive – Part single storey, part two storey rear extension – **GRANTED.**

10. HIGHWAYS – None.

11. CORRESPONDENCE / ITEMS FOR DECISION – None.

12. ITEMS FOR INFORMATION / FUTURE DISCUSSION

- Annual Parish Assembly (formerly the Annual Parish Meeting for residents - APM) to take place on Wednesday 24 April 2024 at 7 pm in the Leisure Centre. This will be advertised extensively through the village, as agreed at the last meeting.

The Chairman closed the meeting at 8.00 pm.

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Councillor Michael Atherton
Parish Council Chairman



Parish Council Meeting
 13 March 2024